

From: Vankeerbergen, Bernadette
To: [Hallihan, Kathleen](#)
Cc: [Lam, Pok-Sang](#)
Subject: Public Affairs 3110, 3500, 4000, 4510 and Revision to Public Affairs BA
Date: Monday, November 03, 2014 12:57:00 PM

Kate,

On Thursday, October 30, the SBS Panel of the ASC Curriculum Committee reviewed course requests for Public Affairs 3110, 3500, 4000, 4510 and a revision to the Public Affairs BA (addition of 3 specializations). Please find below the feedback of the Panel:

1. Public Affairs 3110

New course was unanimously *approved with one recommendation* that on p. 6 what seems to be language left-over from the instructions re: the necessary parts of a syllabus "(ADA recommended 16 point font)" be removed.

2. Public Affairs 3500

New course was unanimously *approved with one contingency*, namely: Syllabus needs to state more clearly that the course focuses on the managerial side. Request to add information in the syllabus that the course is not to be confused with the content of Political Science 4115 ("Bureaucracy and Public Policy") as stated in Trevor Brown's e-mail of 7/3/14. This will clarify the content of the course for the students.

3. Public Affairs 4000

New course was unanimously *approved with one contingency and three recommendations/question*:

- Contingency: Description of assignments in syllabus: Need (1) more information about assignments and (2) more discussion on the lengths and format of the assignments.
- Recommendations/question:
 - Concern: Only 9 chapters from the textbook are assigned for this 4000-level course. Is this enough?
 - Class attendance policy is recommended.
 - Grading scale is recommended.

4. Public Affairs 4510

New course was unanimously *approved with one contingency and one recommendation*:

- Contingency: Request to add information in the syllabus that the course is not to be confused with the content of Political Science 4130, 4135, and 4137 as stated in Trevor Brown's e-mail of 7/3/14. This will clarify the content of the course for the students.
- Recommendation: Schedule: Typo in week 9. Remove extra "M" next to the W for Wednesday.

5. Public Affairs BA revision (add 3 new specializations)

- Panel did not take a vote on the proposal. Foremost, before the Panel engages in a formal review of the proposal, the John Glenn School will need to seek concurrence from the Department of Political Science for the “Public Management” and “Policy Analysis and Evaluation” tracks.
- Below are some preliminary feedback items:
 - P. 2: Correct typos
 - Reference to “all four proposed tracks” should likely read “three.”
 - “Communigy organization: 10%” should read “Community organization.”
 - P. 3: Middle of page: “Some students in are drawn to a functional area”: word lacking.
 - The proposal should indicate early on how many credit hours of elective courses need to be taken for each specialization. In the current proposal, one has to wait until one reaches the description of the third specialization, Public Management, on p. 9 to see that “Beyond the two required courses, students must select three additional courses to complete the track.” In actuality, this cannot be since not all courses are worth 3 credits: some courses are 1.5, 2, or 4 credits. If the intention is that 9 credit hours should be taken in the electives category, this should be stated. Trevor Brown’s cover letter (dated 2-18-14) should also be adjusted to reflect credit hours rather than the number of classes in the electives category.
 - P. 8:
 - Econ 4400. Might want to put Econ 5410 as an alternative for the foundational Econ 4400 course. Indeed, one cannot take Econ 5410 if one has previously taken 4400 (4400 is an exclusion)—and vice versa. Also, since Econ 5420 requires Econ 5410, after taking Econ 4400 as a foundational course, neither one of the Economics courses — Econ 5410 and Econ 5420—will be an option for electives anymore.
 - Typo: CSE 2111 (written CSE2 111 in separate cells)
 - For all three tracks, specify the number of upper-level courses in the specialization.
 - Add updated curriculum map.
 - Add 4-year sample plans for three specializations.
 - How will the John Glenn School implement the major’s assessment plan for the three new specializations?

I will return the proposals (except for Public Affairs 3110) to the John Glenn School via curriculum.osu.edu so that the points above can be addressed.

If you have any questions about the feedback above, please do not hesitate to contact Pok-sang Lam (Chair of the SBS Panel; cc’d on this e-mail), or me.

My best,
Bernadette

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